



Project Management: Issues & Milestones

Activity Reports

Issue ID	MID	Status	Sub Project	Description of Issue	Assigned	Date Done	9-Mar	16-Mar	23-Mar	30-Mar	6-Apr	13-Apr	20-Apr	27-Apr
1	A.1		ADB Testing	Use Cases & Documentation			x	x						
2	A.1		ADB Testing	Active testing in progress	Valerie		x	x						
3	A.2		Adapter GUI	Specifications/ screen shots			x							
4	A.2		Adapter GUI	Does beta do what it needs to? (Kevin?)										
5	A.2		Adapter GUI	Development task list & assignments (?)			x							
6	A.2		Adapter GUI	Testing?			x							
7	A.3		ADB Architecture	Gap Analysis: Kintera Grants Application			x							
8	A.3		ADB Architecture	Gap Analysis: TSC Original Schema (Alan – no due date)										
9	A.4		ADB Early Users	Test Site: Toledo										
10	A.5		Specifications	Data Model (?)				x						
11	A.5		Specifications	Web Services (?)										
12	A.5		Specifications	Adapter (structure, UI, functions) (?)										
13	A.5		Specifications	Documentation publication: Issue: Local copy/host copy?										
14	A.6		Vendor Interface	Contract for vendors (Debbie no due date))	Debbie S.		x	x						
15	A.6		Vendor Interface	Sample Code kit (?)										
16	A.6		Vendor Interface	Procedure for adding new vendor (setup requirements) (?)										
17	A.6		Vendor Interface	Procedure for vendor (client?) change request (?)										
18	A.6		Vendor Interface	Procedure for support (?)										
19	A.7		ADB Phases III/IV	Pipeline										
20	A.7		ADB Phases III/IV	Staffing										
21	A.7		ADB Phases III/IV	Installation Requirements										
22	A.8		ADB Rollout	Overlapping functions of system mods and demo site										
23	A.8		ADB Rollout	Account configuration update										
24	B.1		Configuration	Finalize CRM/CMS configuration	Milad		x	x						
25	B.1		Configuration	CRM/CMS Pipeline			x							
26	B.2		Fund Balance	Solution Proposal from Kintera			x	x						
27	B.3		Grants	Bug List Update										
28	B.3		Grants	Data Interface (data bridge) (see gap analysis)										
29	B.3		Grants	Pipeline										
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TSC/ Kintera PM: Weekly Activity

3/16/2007

Attending: Debbie S,
Carla, Milad, Doug

Issue ID	MID	Sub Project	Description of Issue	Update of Actions Taken	Next Steps	Assigned	Status	Date Due
1	A.1	ADB Testing	Use Cases & Documentation	Valerie identifies 4 testing groups: FIMS-Atlas (155 use cases) Atlas/ Fdn Adapter (110 use cases)	Still writing use cases: Fdn Adapter/ FIMS (?) Sphere/ Atlas (?)			
2	A.1	ADB Testing	Active testing in progress	Kevin: Valerie and I have been working on the first segment of the testing, the push from FIMS to Atlas. Using the tool she developed to extract records from Atlas on demand, I have been comparing the Atlas records to the FIMS screens. Since some of our randomly selected records in Profiles and Grants lacked information in a number of fields, I have viewed additional profiles and grants to ensure that other fields also carried over. While I've not looked at a record where every field was populated, I have found nothing in the records that does not match what I see in FIMS.	Kevin: I will complete this section of testing on Monday, then we plan to alter records in FIMS and push to Atlas again to ensure the delta construction is also accurate			
8	A.3	ADB Architecture	Gap Analysis: TSC Original Schema (Alan – no due date)	No progress	Debbie will speak with Allen			
14	A.6	Vendor Interface	Contract for vendors (Debbie no due date)	No progress	Determine alternative approaches	Debbie S.		
24	B.1	Configuration	Finalize CRM/CMS configuration	Milad: work in progress	Next week should have final on what has been configured in Sphere & CMS, step by step of what they are and how to use them.	Milad		
27	B.3	Grants	Bug List Update	Milad: distributed bug list report (++)				



TSC/ Kintera PM: Weekly Activity

3/9/2007

Attending: Debbie S.,
Carla, Valerie, Milad,
Vencat

Issue ID	MID	Sub Project	Description of Issue	Update of Actions Taken	Next Steps	Assigned	Status	Date Due
1	A.1	ADB Testing	Use Cases & Documentation	(KRL assigned 2/9, delivered 2/16, Kintera verbally accepts them on 2/23) This document is an outline i. Underway (e.g. 1 line in KRL doc to push to Atlas resulted in 150 detailed test) 1. Had call Valerie/ Kevin/ Allen & Lucky to go through outline. 2. progress summary: 3 out of 10 (where 10 equals "done") 3. Of six testing projects 2 are Kintera, rest Valerie & Kevin. a. created atlas sphere w/ lucky b. sphere to atlas raised problem of incomplete scope w sphere 4. atlas to adapter/ adapter to FIMS still outstanding ii. Some tested in unit test better than others iii. Needs estimate: planning takes longer than test.		Valerie, Kevin, Lucky, Vencat		
2	A.1	ADB Testing	Active testing in progress	(3/7) able to do using remote access				
3	A.2	Adapter GUI	Specifications/ screen shots		(promised 2/9)	Debbie S.		
7	A.3	ADB Architecture	Gap Analysis: Kintera Grants Application	i. Statement that Sphere missing 60% of what FIMS needs (Kevin 2/9) & w/o interface Kintera Grants is toothless.	Promised by Allen 2/9 (suggestion of Nick being involved)	Allen		
8	A.3	ADB Architecture	Gap Analysis: TSC Original Schema (Alan – no due date)	Valerie: need to build off of Valerie's 3/7/06 spreadsheet DATA_MAPPING_SPHERE.xls and from DATA_MAPPING_FIMSV3.xls ii. What needs to be in Sphere?	No steps committed to	Allen		
9	A.4	ADB Early Users	Test Site: Toledo		Needs: i. Discovery to assess differences ii. Estimate of time to support iii. Grant conversion & interface (see gap analysis)	Debbie S.		
14	A.6	Vendor Interface	Contract for vendors (Debbie no due date))		no due date	Debbie		
24	B.1	Configuration	Finalize CRM/CMS configuration	Milad: Account configuration update	Need: Overlapping functions of system mods and demo site	Milad		
26	B.2	Fund Balance	Solution Proposal from Kintera		Solution Proposal from Kintera	Nick?		
27	B.3	Grants	Bug List Update		Will Send out Latest	Milad		



TSC/ Kintera PM: Weekly Activity

MM/DD/2007

Attending:

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2	A.1	ADB Testing	Active testing in progress					
3	A.2	Adapter GUI	Specifications/ screen shots					
4	A.2	Adapter GUI	Does beta do what it needs to? (Kevin?)					
5	A.2	Adapter GUI	Development task list & assignments (?)					
6	A.2	Adapter GUI	Testing?					
7	A.3	ADB Architecture	Gap Analysis: Kintera Grants Application					
8	A.3	ADB Architecture	Gap Analysis: TSC Original Schema (Alan – no due date)					
9	A.4	ADB Early Users	Test Site: Toledo					
10	A.5	Specifications	Data Model (?)					
11	A.5	Specifications	Web Services (?)					
12	A.5	Specifications	Adapter (structure, UI, functions) (?)					
13	A.5	Specifications	Documentation publication: Issue: Local copy/host copy?					
14	A.6	Vendor Interface	Contract for vendors (Debbie no due date))					
15	A.6	Vendor Interface	Sample Code kit (?)					
16	A.6	Vendor Interface	Procedure for adding new vendor (setup requirements) (?)					
17	A.6	Vendor Interface	Procedure for vendor (client?) change request (?)					
18	A.6	Vendor Interface	Procedure for support (?)					
19	A.7	ADB Phases III/IV	Pipeline					
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21	A.7	ADB Phases III/IV	Installation Requirements					
22	A.8	ADB Rollout	Overlapping functions of system mods and demo site					
23	A.8	ADB Rollout	Account configuration update					
24	B.1	Configuration	Finalize CRM/CMS configuration					
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26	B.2	Fund Balance	Solution Proposal from Kintera					
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